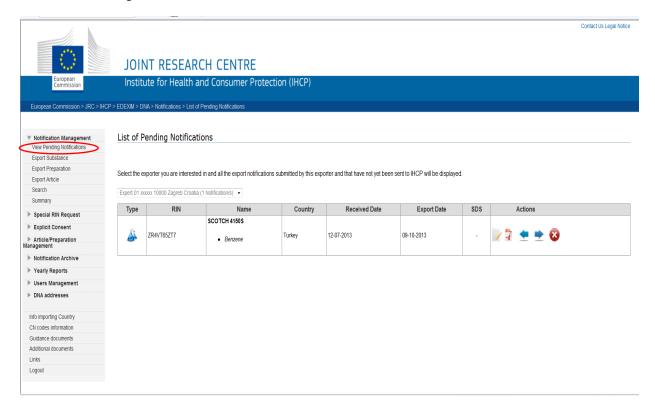
# Designated National Authority (DNA) version: other important functionalities

# 1. Notification management

a. Pending notifications.



## There are different actions:

It indicates that the notification can be edited/modified. If you click on it, you go directly to the export notification form



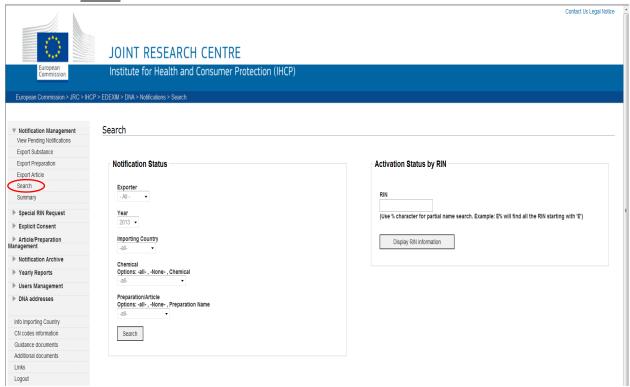
Clicking it, the notification is sent back to the exporter with a comment to be checked.

Clicking it, the notification is sent to the Joint Research Centre (JRC) to be processed and validated.

If there is a problem with the notification the Joint Research Centre (JRC) will send an email to the Designated National Authority (DNA) asking to solve the problem in order to process and validate it.



## b. <u>Search</u>



If you search by "Notification Status", you will see all your notifications and their status.

On the contrary, if you search by "Activation Status by RIN", you will only find the export notifications **already validated** by the Joint Research Centre (JRC).

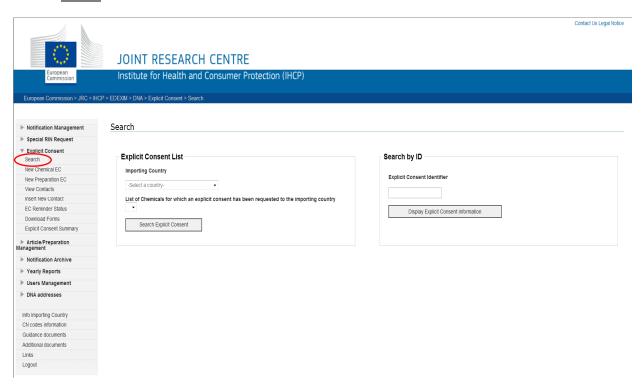




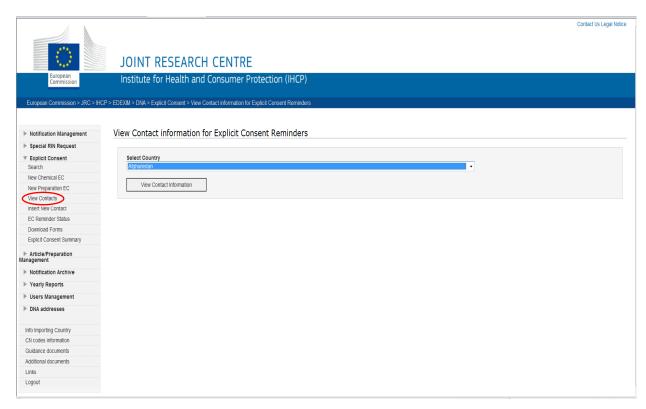
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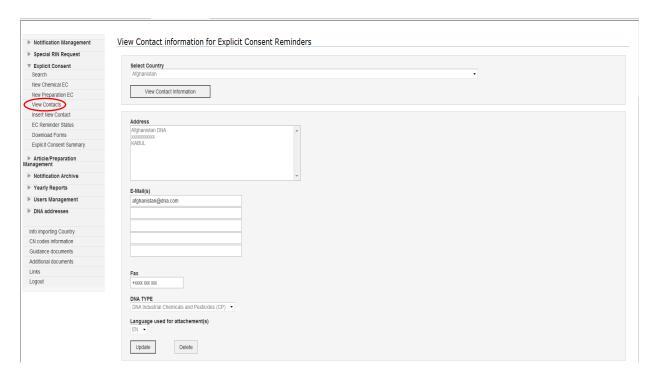
# 2. Explicit consent

# a. Search



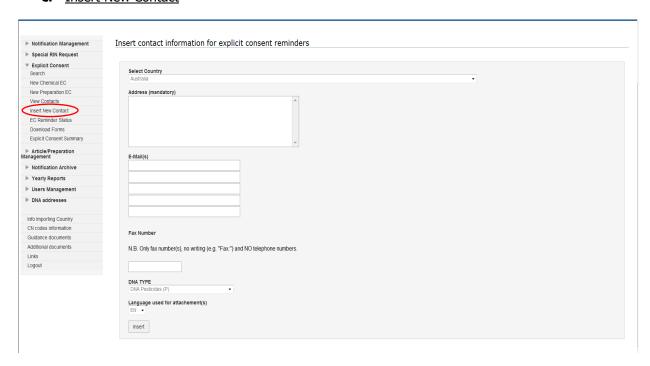
# **b.** View contacts





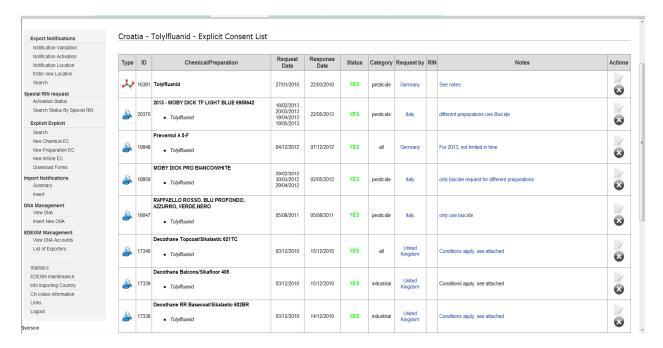
All the contact details of an importing DNA can be checked and updated.

# c. Insert New Contact



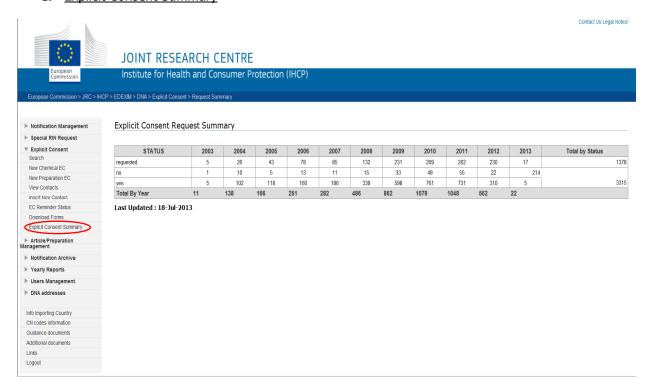
If you have to send an explicit consent to an importing country and it is the first time you are requesting it, all the importing countries contact details have to be inserted.

## d. EC Reminder Status



All the explicit consents, their status and the dates of the reminders are shown in the table.

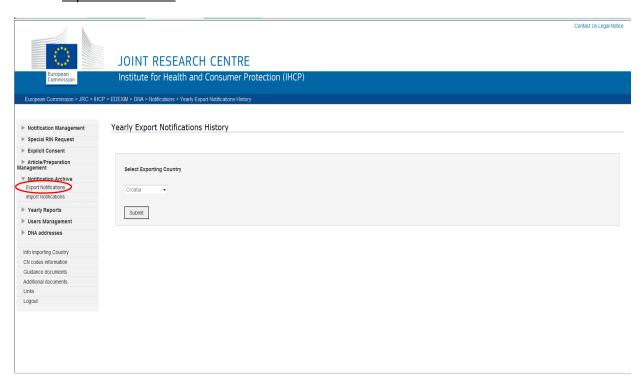
# e. Explicit Consent Summary



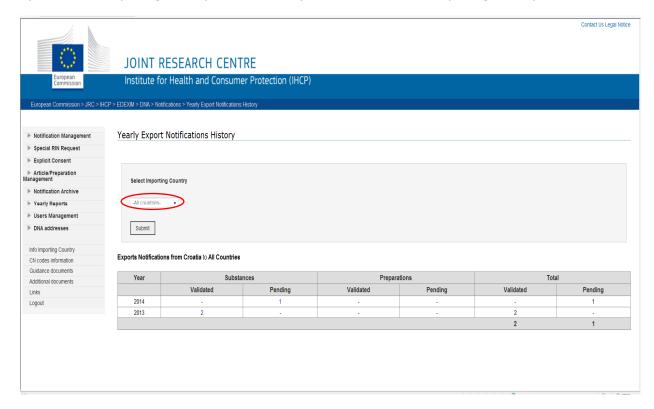
The chart shows the total number of explicit consents requested by year and the final status: requested, no or yes.

## 3. Notification archive

# a. Export notifications



By default the exporting country is Croatia and you have to select the importing country.



## **b.** <u>Import notifications</u>

You can see all the import notifications received during the year by country and year.



If you click on the country, at the bottom there will be the information of each import notification.





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# 4. Yearly reports

# **a.** Export Yearly Reports

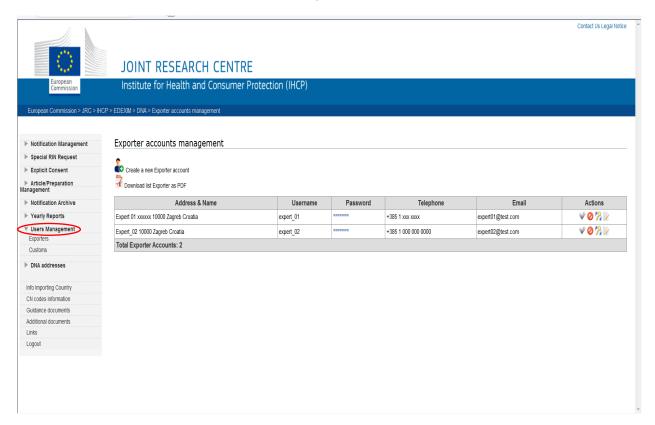
➤ Special RIN Request  ► Explicit Consent	Country	2011	2010	2009	2008	2007	2006	2005	2004	2003
	Austria	-	7	7	7	7	7		-	-
Article/Preparation anagement	Belgium	7	7	7	7	7	7	7		-
Notification Archive	Bulgaria	7	7	7	7	7	-		-	-
▼ Yearly Reports	Croatia	-	-	-	-	-	-		-	-
Export Yearly Reports	Cyprus	7	7	7	7	7	7		-	-
Import Yearly Reports	Czech Republic	7	7	7	7	7	7	7	7	-
Users Management	Denmark	3	7	7	7	7	7		-	-
DNA addresses	Estonia	3	7	7	7	7	7		-	
	Finland	-	2	7	7	3.3	2.2	7	_	-
Info Importing Country CN codes information	France	2	7	7	7	7	7	×	*	×
Guidance documents	Germany	7	7	2.2	2.2	3.7	3.3	3.3	3333	-
Additional documents	Greece	7	7	7	7	7	7	7	7	
Links	Hungary	7	7	7	7	30	7	- 31	- 30	
Logout	Ireland	7	7	7	7	7	7	7	3	
				33	7	7	7	4	7	-
	Italy	-	7				ď			
	Latvia	-	-	7	-	•	•	3	•	-
	Lithuania	-	7	-	7	-		-	7	-
	Luxembourg	-	-	-	-	-	-	-	-	-
	Malta	-	-	-	-		-			-
	Netherlands	3	3	7	3.3	3.3	7	×	×	-
	Poland	-	7	7	7	7	7	3	7	-
	Portugal	3	2	7	7	-	7	-	-	-
	Romania		7	7	7	7	-	-	-	-
	Slovakia	₹	7	7	7	7	7	-	-	-
	Slovenia	3	7	7	7	7	7		-	
	Spain	3	7	7	7	2.2	7	7	-	-
	Sweden	2222222	7	7	7	7	7		-	
	United Kingdom	7	7.7	7	7	7	7		_	

# **b.** Import Yearly Reports

Special RIN Request	Country	2011	2010	2009	2008	2007	2006	2005	2004
Explicit Consent	Austria		-	7	-	-			
Article/Preparation anagement	Belgium	3		-	-	-	-	-	_
Notification Archive	Bulgaria	3	2	7	7	-	-	-	-
▼ Yearly Reports	Croatia		-	-	-	-			
Export Yearly Reports	Cyprus	7	7	7	7	-	-	-	
Import Yearly Reports	Czech Republic	-	7	7	7	-			
▶ Users Management	Denmark	-	-	-	-	-	-	-	
DNA addresses	Estonia	7	7	7	7	-			
	Finland		7	7	7	-			
Info Importing Country	France	7	7	7	7	_			
CN codes information Guidance documents	Germany	3	2	3.3	3.3	2.2	2.2	2.2	2.7
Additional documents	Greece		2	7	7	32.32			
Links	Hungary	3	7	7	-	_	-	-	
Logout	Ireland	7	7	7	7	_			
	Italy		-	-		-	-	-	
	Latvia	7	7	7	-	-	-	-	
	Lithuania		7		7	-			
	Luxembourg	-	-	-	-	-	-	-	-
	Malta	-	-	-	-	-	-	-	-
	Netherlands	-	7	7	7	-	-	-	-
	Poland	-	-	-	-	-	-	-	-
	Portugal	3		7	7	-	-	-	-
	Romania	-	7	7	3	-	-	-	-
	Slovakia	-	7	7	7	-	-	-	-
	Slovenia	7	7	-	7	-	-	-	-
	Spain	7	7	7	7	-	-	-	-
	Sweden	-		-	-	-	-	-	
	United Kingdom	7	7	-	-	-	-	-	-

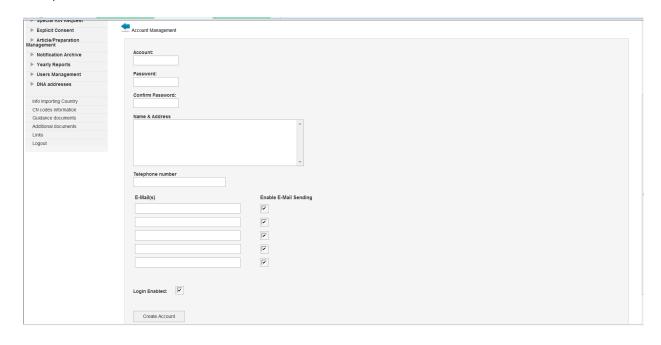
# 5. Users management

This menu is used for the creation of a new exporter account or customs account.



# **How to create a new EXPORTER account:**

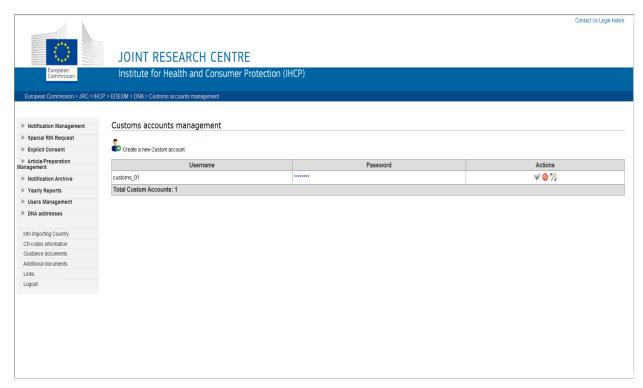
First, click on the icon: Create a new Exporter account Then, fill in the fields with the information.

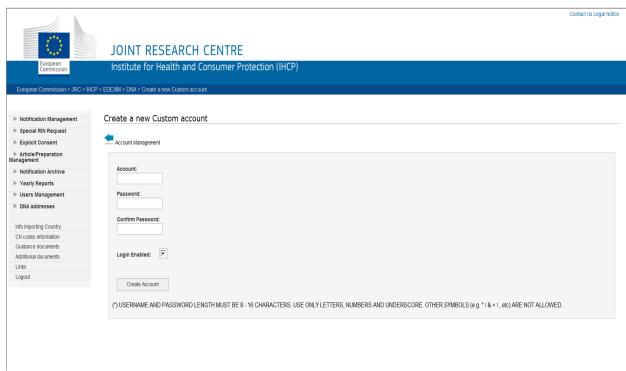




# **How to create a new CUSTOM account:**

First, click on the icon: Create a new Custom account Then, fill in the fields with the information.

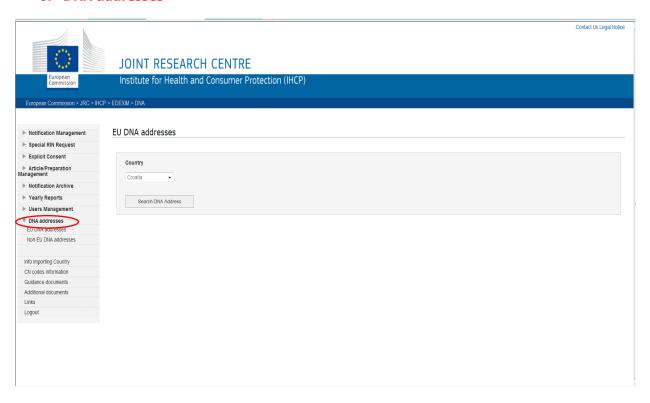


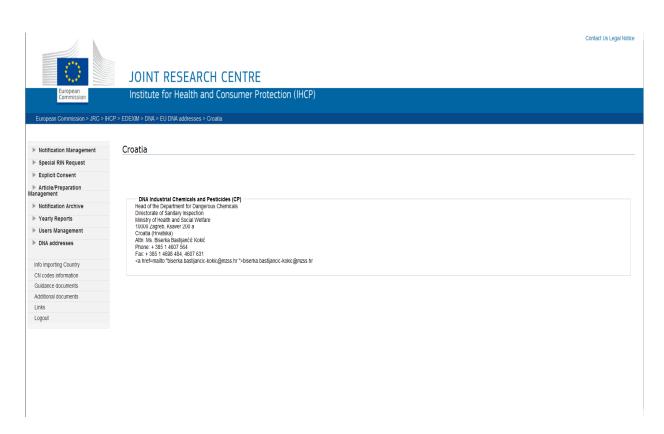




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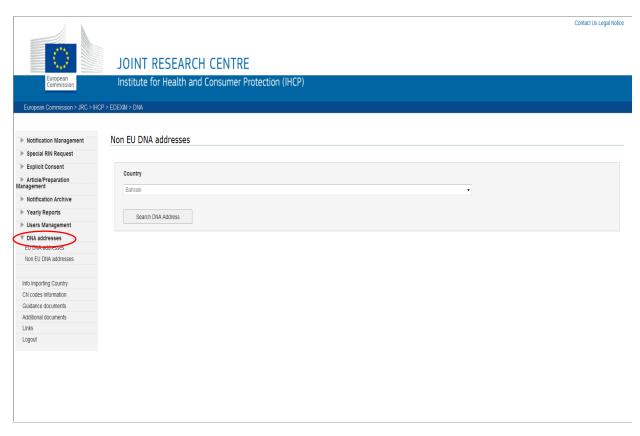
## 6. DNA addresses







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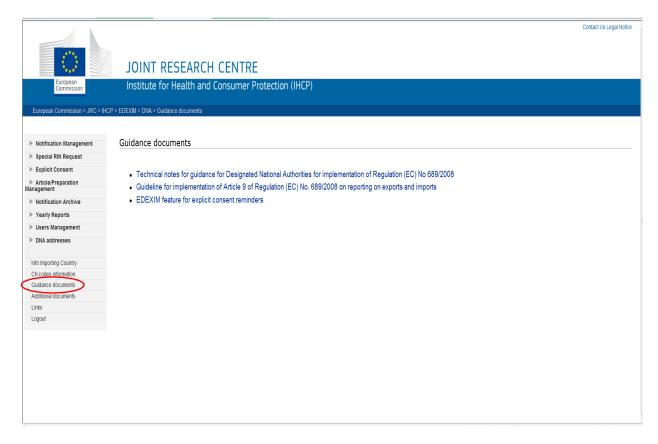


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# 7. Info Importing Countries



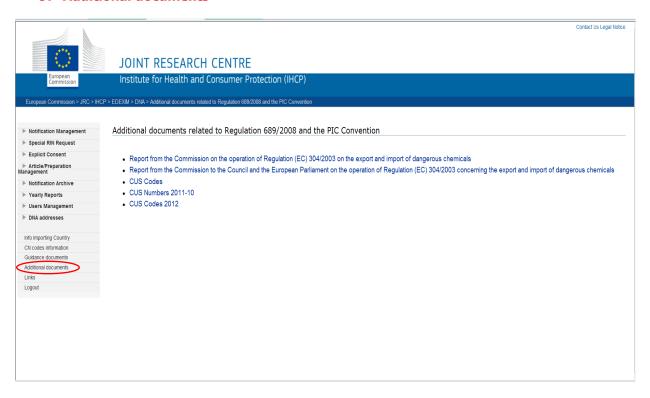
# 8. Guidance documents





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#### 9. Additional documents



## 10. Links

